<u>Example Swift Deployment Checklist</u>

<u>Essentials:</u>

_____ Batteries (3 per unit)

_____ SD cards (1 per unit – labeled and appropriate formatted with all old files removed)

_____ Screwdriver (possibly with back-up)

<u>Strongly recommended:</u>

_____ Voice announcement check-list (laminated)

_____ GPS for finding units

_____ Spare windscreens

_____ Spare microphones

_____ Spare SD cards

_____ Tablet (charged)

_____ Connector cable

_____ Ziplock or other plastic bag (for storing cards and other uses)

_____ Sharpie marker

_____ Lighter for melting any newly-frayed ends of Swift straps

<u>Useful:</u>

_____ Pen

_____ Notebook

_____ Pen light

<u>Things to have accessible</u>

_____ Spare Swift unit

_____ Voltmeter